

ADA Instructional Committee Minutes

9/2/2021

Members Present: Ed Lovitt, Holly Dressler, Chantel Braasch, Terri Easley-Giraldo, Rob Grondahl, Mindi Leftwich, Beth Gulley, Jean Ann Vickers, Lisa Parra, Lori Slavin, Samira Hussein, Tim Brown, Farrell Jenab

Members Absent: Karen LaMartina, Christina Rudacille, Britt Benjamin

1. Welcome New Members

- a. Terri Easley-Giraldo (Communications)
- b. Rob Grondahl (Math)

The Committee welcomed Terri Easley-Giraldo (Communications) and Rob Grondahl (Math) to the Committee.

2. Access Services

- a. **Faculty Notification of Accommodations/Confirmation** – Access Services is now able to track if an accommodation notification has been opened and/or confirmed by a professor. An email was sent on 8/30 to all faculty who'd not yet confirmed or read an accommodation form. As of last evening, Access Services had sent 952 accommodation emails and 67% have been read and/or confirmed.
 - i. Some faculty have difficulty logging in because they're choosing "Sign-in" instead of "Faculty login" – please help us share that information.
 - ii. *Goal:* All faculty confirm accommodation notifications sent. Please remind faculty regarding this step.
- b. **Feedback from Committee**
 - i. Samira: people are excited and trying to work on making accessible material from the start rather than reacting
 - ii. Spoke to Emotional Support Animal request and difference from Service Animal
 - iii. Verification that recorded lecture accommodation is now electronic and doesn't require faculty signature.

3. ICT Accessibility

- a. **Ally Update** – Ed Lovitt
 - i. Implementation & Rollout –
 1. Rollout: May – August,
 2. Content included Ally, Universal Design, and specific document remediation.

3. What else should we be looking at for training?
- ii. Summer/PDD Training –
 1. Ed's received good feedback
 2. PDF remediation continues to be a concern. Severe accessibility concerns with PDF files.
 3. STEM remediation continues to be a challenge.
 4. Training off to a good start and provided a springboard to bigger accessibility issues.
- iii. Training Recommendation from Committee: Feedback/questions
 1. PDD really opened eyes to the accessibility needs
 2. Will we set a required percentage score for Ally? Research continues on best practices in this area.
 3. Recommendation for first two modules or first three modules from Ed's training.
 4. Consider something similar to iTeach, which is completed once, with a long time frame for completion.
 5. Require training for both full-time and adjunct faculty
 6. Several faculty from Academic Support Division did the training and found it to be very helpful. Consider requiring first three modules then allow faculty to pick and choose from the additional modules to fit the content that the professor uses,
 7. Will compensation be approved for training? Not at this time.
 8. Consider providing faculty with badges once training is complete.
 9. Can training be focused on remediating problems identified via Ally?
 10. Add short video clips with "how to" information.
- iv. Next Piece is to rollout Ally to students – Timeline is Spring 2022

b. Equatio Rollout & Training –

- i. Product from TextHelp which makes Read & Write software. R&W is already available to students.
- ii. Demo with Equatio to help with math/science accessibility – invite will be sent to committee.
- iii. Can it be a plug in used in Canvas?
- iv. Equation editor in Canvas is not compatible with screen readers - Equatio could replace equation editor.

c. Technology Review

- i. Partnership with IS, Purchasing, Access, Ed Tech
- ii. Need Department/Division Survey of Current Technology Use
 1. Data on open-sourced educational tools needs to be gathered on individual level and not necessarily the chair levels
 2. Coding software used by no one else on campus, could be funneled through chairs but ultimately needs to go to each individual instructor
- iii. Kahoot software has been requested and Ed is working on getting accessibility report

4. Universal Design of Instruction

- a. [Learning Opportunities](#) – Summer training provided
- b. [KCPDC](#) – advanced academy in February
- c. [Faculty Involvement in Training](#) – possible round table discussion opportunities

5. Other

- a. [Infohub Presence](#) – We plan to add our committee information to Infohub.
- b. [ABC Representation](#) –
 - i. Will ask if anyone has interest in representing committee and vote if multiple people volunteer.
 - ii. Reach out to Tai Edwards for next steps

6. Committee Feedback/Comments

- a. Samira Hussein—suggested faculty recognition via an award presented in a public forum; Farrell said that awards are through her office and definitely could do that without any approval from an entity
- b. Ed Lovitt—will be reaching out to colleagues at other colleges on how they are using the Ally scores or benchmarking scores, and how are other schools are incentivizing faculty to participate
- c. Lori Slavin—Are certain scores required now? Ed Lovitt responded that improvements are always recommended but not required at this time.