

ADA Instructional Committee Agenda

March 21, 2024

Members: Ed Lovitt, Holly Dressler, Chantel Braasch, Jean Ann Vickers, Beth Gulley, Diana Rottinghaus, Lori Slavin, Samira Hussein, Tim Brown, Pete, Peterson, Ron Symansky, Rob Grondahl, Masood Syed, Farrell Jenab, Alexa Summers, Mindy Ritter, Christa Haas

Co-Chairs: Jean Ann Vickers, Ed Lovitt, Holly Dressler

Minutes: Chantel Braasch

1. Online Course Guidelines – Ed Lovitt

IDC came to OLAC and challenged them to come up with a checklist or guidelines for online courses. JCCC is fortunate and we have been doing this for a long time with Quality Matters and Oser rubric. Fifteen standards have been created by a subcommittee and one of those standards is Accessibility. As part of that accessibility standard, an ALLY report for the Canvas course would be generated to give a general accessibility overview of the course and then broken down into categories. Then flagging items may need to be remediated.

Samira – is this a negotiated item with the Faculty Association?

Ed – It has been taken to ABC and they are exploring whether FA wants to engage with this as a negotiated item.

Farrell --- What will be the repercussions if these DOJ and DOE standards are not upheld?

Michigan school had repercussions with courses that did not meet the standards as they did not qualify for financial aid or Pell grant funding.

Alexa Summers – Faculty Peer Quality Review at UMKC. If a course does not meet the standards then the class cannot be conducted online.

Beth Gulley – Are source courses being looked at or a course that is not live yet but will be live for an upcoming semester?

Ed – It will be a source course and reviewers will be entered as students for that full student experience. Faculty will be given an opportunity to review their own course with the rubric and as a student user.

Lori Slavin – Are you (Ed) going to be reviewing all the online courses?

Ed – Proposal from OLAC is that 2 faculty trained reviewers will look at all online courses. It could possibly take 5 years for us to cycle through all sections of courses taught. OLAC did not give specifics if reviewers will be within the discipline of the course and OLAC is keeping that up to the divisions to decide.

Lori Slavin – Are people going to be paid to be these reviewers?

Ed – OLAC proposed that these reviewers would be paid since there is additional training that would be needed.

Samira – Has the specific rubric been chosen? And what is the timeline these need to be completed?

Ed – Yes, the rubric that was proposed has gotten positive feedback. An ALLY report will be generated

Beth – What is the acceptable range for ALLY report?

Ed – 4 different colored categories and an overall score: 70% and above is acceptable. Holly would say 100% is what to shoot for. Currently, 70% is the proposed baseline. This group could decide what that acceptable baseline is.

Samira – DOJ and DOE has not designated that number?

Ed – No the guidelines from DOJ and DOE are pretty broad.

Holly – Joint Dear Colleague letter published specified that ALL courses need to meet accessibility guidelines.

Lori Slavin – What is the timeline for negotiations with FA.

Ed – Jessica Tipton and Andrea are both aware for the last 3 months. We are in the preliminary proposal period, and they are waiting for ABC and FA to make some further decisions

2. Technology Updates – Chantel Braasch

- a. [Assistive Technology at JCCC](#)
- b. [Alternate Format Process](#)
- c. [RFP for Accessibility tool in Canvas \(Ed\)](#)

Ed—ALLY was adopted just before the pandemic; Yuja is another company that has a similar product called Panorama; RFP will begin probably around August and he anticipates some members of this committee to provide some review of those RFP proposals

3. Committee Member Updates/Feedback

- a. Academic Branch Council
Beth Gulley – ABC committee rep; last meeting she was able to attend was about International Studies and she was thinking about someone from the committee could lend some ideas on how to make some of study abroad trips as accessible to all.
- b. [Accessibility Summer Camp](#) at Wichita State – (Free)

4. Fall PLD Ideas

JeanAnn –Brainstorm ideas on some accessibility topics for the Fall PLD ideas; open floor
JeanAnn – Flex plans in the lab sciences; really difficult to give the same experience to meet the flexibility the student needs and what the professor could do; a problem solving type of session rather than a top down this is how you do it.

Farrell – the theme of PLD is “Breaking Down Silos” so this would be a great fit.

Lori – More tools to deal with students who are dealing with the emotion of their disability especially from coming back from COVID; Farrell hearing it from all departments; JeanAnn definitely reiterates the need for these tools