



EDUCATIONAL AFFAIRS COMMITTEE MEETING

Approved Minutes
December 1st, 2021
3:00pm
WHCA 145 or Zoom

Voting Members Present: Judi Guzzy, Nick Mancini, Mark Cowardin (chair), Terri Teal, Kurt Christensen, Darryl Luton, Ashley Vasquez, Andrew Lutz, Beth Gulley, Maureen Fitzpatrick, Susan Brown, Scott Craig, Mark Jones, Tim Brown, Jill Konen, Casey Buchanan, Theresa McChesney, Justin Dunham, Heather Seitz, Melanie Harvey

Members Absent: Damian Fraase and Richard Fleming

Resource Members: Gurbhushan Singh, Valerie Dorsey, Kris Perales, Cathy Almai-Mahurin and Anne Rubeck

Student Members: Gwenyth Hagan

(1) Call to Order

The meeting was called to order by Mark Cowardin at 3:04pm.

(2) Roll Call

Attendance was taken by Mark Cowardin.

(3) Agenda Agreement (consent item)

The agenda was agreed on by consent.

(4) Meeting Minutes Draft from November 17th, 2021 (consent item)

The meeting minutes were agreed on by consent.

(5) Curriculum*

Arts & Design, Humanities & Social Sciences

Computer-Aided Drafting and Design Technology

Damon Feuerborn

Course Edits

- DRAF 143: Introduction to BIM Building Information Modeling
- DRAF 145: Introduction to Parametric Design: Inventor

Damon Feuerborn was present to represent the course edits for DRAF 143 and DRAF 145. The course registration requirements were being edited to ensure the appropriate prerequisite is taken the term prior to enrollment rather than accommodating a corequisite

option. Students are less successful taking the courses as corequisites and the original second 8-week scheduling option is no longer the only option for enrollment. Theresa McChesney motioned to approve the course edits and Scott Craig seconded the motion. The motion passed.

Business

Accounting

Lisa Cole

Course Edits

- ACCT 121: Accounting I
- ACCT 122: Accounting II
- ACCT 278: Accounting Internship
- ACCT 285: Accounting Capstone

Lisa Cole was present to represent the course changes in Accounting. ACCT 121 and ACCT 122 were general courses content updates. ACCT 278 and ACCT 285 were prerequisite changes to better automate the registration process for the department and students.

Susan Brown motioned to approve the course edits and Nick Mancini seconded the motion. The motion passed.

Program Edit

- 2400-AAS: Accounting

Lisa discussed the minor changes to the Accounting AAS which reflect the course deactivation of BUS 150 and an update to the elective options.

Scott Craig motioned to approve the program edit and Susan Brown seconded the motion. The motion passed.

Business Law

Gwenda Hawk

Course Edits

- BLAW 261: Business Law I
- BLAW 263: Business Law II

Gwenda Hawk represented the BLAW edits which included the state System Wide Transfer alignment for BLAW 261 and a prerequisite update for BLAW 263.

Maureen Fitzpatrick motioned to approve the BLAW course edits and Nick Mancini seconded the motion. The motion passed.

Industrial Technology

Construction Management

Robert Dye/Steve Bennett

New Courses/Course Deactivations

- CMGT 105: Construction Methods
 - CET 105: Construction Methods
- CMGT 123: Building Codes
 - CET 123: Building Codes
- CMGT 125: Construction Specifications
 - CET 125: Construction Specifications
- CMGT 129: Construction Management
 - CET 129: Construction Management
- CMGT 140: Construction Materials
 - CET 140: Civil Engineering Materials
- CMGT 160: Green Building Fundamentals
 - CET 160: Green Building Fundamentals
- CMGT 205: Advanced Construction Methods
 - CET 205: Advanced Construction Methods
- CMGT 225: Construction Documents
 - CET 225: Construction Documents
- CMGT 227: Construction Cost Estimating
 - CET 227: Construction Cost Estimating
- CMGT 229: Advanced Construction Management
 - CET 229: Advanced Construction Management
- CMGT 271: Construction Management Internship
 - CET 271: Construction Management Internship I

Robert Dye and Steve Bennett were present to discuss the prefix change from Civil Engineering Technology to Construction Management. The legacy prefix of CET is confusing to students since it does not represent the current name of the program. The new prefix of CMGT aligns with the name of the certificate and AAS programs. Scott Craig motioned to approve the deactivation in CET and new courses in CMGT. Casey Buchanan seconded the motion and the motion passed.

Industrial Technology/Construction Management

Scott Gilmore

New Courses/Course Deactivations

- CMGT 100: Industrial Safety/OSHA-30
 - INDT 125: Industrial Safety/OSHA-30
- CMGT 150: Construction Safety/OSHA-30
 - INDT 150: Construction Safety/OSHA-30

Scott Gilmore represented the OSHA courses which are changing prefix and have been updated to align with new federal standards.

Theresa McChesney motioned to approve the course deactivations in INDT and new courses, CMGT 100 and CMGT 150. Beth Gulley seconded the motion and the motion passed.

Electrical Technology

James Byrnes

New Courses

- ELTE 220: Heavy Commercial Wiring
- ELTE 230: Industrial Wiring
- ELTE 270: Electrical Internship

Course Edit

- ELTE 250: Industrial Motor Applications

Course Deactivation, Effective Summer 2023/AY 2023-2024

- ELTE 225: Industrial Wiring I

Course Deactivation

- ELTE 271: Electrical Internship

James Byrnes represented edits to the Electrical Technology AAS which included three new courses, a course edit to capture registration changes, and a course deactivation.

Susan Brown motioned to approve the three new courses, course edit and course deactivation in ELTE. Scott Craig seconded the motion and the motion passed.

Program Edits (chain reactions of the aforementioned course updates)

- 4750-CERT: Construction Management Certificate
- 2310-AAS: Construction Management Technology

- 2050-AAS: Automation Engineer Technology

- 2220-AAS: Computer-Aided Drafting and Design Technology

- 5110-CERT: Electrical Technology Certificate
- 2260-AAS: Electrical Technology

- 6230-CERT: Heating, Ventilation, and Air Conditioning Technology Certificate
- 3020-AAS: Heating, Ventilation, and Air Conditioning (HVAC) Technology

- 4790-CERT: Metal Fabrication/Welding Certificate
- 2460-AAS: Metal Fabrication/Welding Technology

- 3200-CERT: Plumbing Technology

- 2980-AAS: Railroad Operations

The program changes listed were chain reactions of the prefix of CMGT and the changes to ELTE.

Scott Craig motioned to approve the twelve program edits. Beth Gulley seconded the motion and the motion passed.

(6) Subcommittee and Liaison Reports

- Cultural Diversity/General Education
No report.
- Procedures
No report.
- ABC
Mark Cowardin reported on the November meeting.
- OLAC
No report.
- Faculty Association
No report.
- Collegial Steering
No report.
- Committee of the Whole
Gurbhushan Singh reported the new programs in Fine Arts and Physical Fitness Trainer were presented to the committee.

(7) Announcements and Updates

- Terri Teal invited the committee to attend a student concert which was available online or in-person.

(8) Adjournment

Casey Buchanan motioned to adjourn the meeting and Nick Mancini seconded the motion.
The meeting concluded at 4:11pm.

****All curriculum updates are effective Summer 2022 for the Academic Year 2022-2023 Catalog unless otherwise noted.***