

**JOHNSON COUNTY COMMUNITY COLLEGE
12345 College Boulevard
Overland Park, Kansas**

**Meeting – Board of Trustees
Temporary Board of Trustees Meeting Room - WCMT 111
October 26, 2023 – 5:00 p.m.**

AGENDA

- | | |
|--------------------------------------------------------------------|---------------------------|
| I. CALL TO ORDER | Trustee Cross |
| II. PLEDGE OF ALLEGIANCE | Trustee Cross |
| III. ROLL CALL | Trustee Cross |
| IV. AWARDS AND RECOGNITIONS | Trustee Cross |
| A. Nerman Museum: 2023 Art Enhancer Award | |
| B. Student Spotlight: Hank Wolf | |
| V. OPEN FORUM | Trustee Cross |
| VI. BOARD REPORTS | |
| A. Student Senate | Epuna Gonzales |
| B. College Lobbyist | Dick Carter |
| C. Faculty Association | Dr. Irene Olivares |
| D. Johnson County Education Research Triangle | Trustee Musil |
| E. Kansas Association of Community Colleges | Trustee Ingram |
| F. Foundation | Trustee Rattan |
| G. College Council | Jason Arnett |
| VII. COMMITTEE REPORTS AND RECOMMENDATIONS | |
| A. Collegial Steering | Trustee Cross |
| B. Employee Engagement & Development Committee (pp 1-3) | Trustee Ingram |

C. Inclusion and Belonging Committee (pp 4-5) Trustee Rattan
Recommendation: Update to Inclusion and Belonging
Committee Structure (p 4)

D. Management and Finance Committee (pp 6-10) Trustee Musil
Recommendation: Canon ImagePress (p 7)
Recommendation: CLB Fire Sprinkler Replacement (p 8)

E. Student Success Committee (pp 11-13) Trustee Ingram
Recommendation: Sunset of Cosmetology, Nail Technology
and Esthetics programs (pp 11-12)

VIII. PRESIDENT'S RECOMMENDATIONS FOR ACTION

A. Treasurer's Report (pp 14-24) Trustee Smith-Everett
B. Monthly Report to the Board Dr. Andy Bowne

IX. NEW BUSINESS Trustee Cross

X. OLD BUSINESS Trustee Cross

XI. CONSENT AGENDA Trustee Cross

A. Regular Monthly Reports and Recommendations

1. Minutes of a Previous Meeting
2. Cash Disbursement Report (pp 25-26)
3. Grants, Contracts and Awards (pp 27-31)
4. Curriculum (pp 32-33)

B. Human Resources (pp 34-35)

1. Retirements
2. Separations
3. Professor/Counselor Emeritus Status

C. Human Resources Addendum

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

EMPLOYEE ENGAGEMENT AND DEVELOPMENT COMMITTEE MINUTES
October 4

The Employee Engagement and Development Committee met at 11:30 a.m. on Wednesday, October 4, 2023, in the WCMT building. Those present were Trustees Mark Hamill, Nancy Ingram and Melody Rayl; staff Andy Bowne, Chris Gray, Rachel Lierz, Mickey McCloud, Caitlin Murphy and Glenda Land, recorder.

MONITOR COMPENSATION PLANNING (HR-3)

Natalie Croy, with Culpepper & Associates, provided an update on the job architecture project. Phase 1 and Phase 2 of the project are done, and 30% of Phase 3 is complete. The second round of calibration is currently underway with Dr. Bowne and the Cabinet. A draft version of the compensation philosophy is finished, and Culpepper is currently working on job description development. Culpepper has begun the external market analysis and is using data from these resources: Culpepper, CUPA, and Western Management Data Tool. The final report to the board will include a summary of the methodology and approach used by Culpepper on the project, the compensation philosophy, the compensation structure, and a cost impact analysis.

MONITOR HR AND EMPLOYEE ENGAGEMENT STRATEGIES AND INITIATIVES (HR-4)

Patty Sullivan with FineLine HR Consulting provided an update on the process improvement work currently underway in Human Resources. Priorities are identified and current issues that will be addressed through the process improvement work. Ms. Sullivan shared the solutions that will come from improving the processes and the timing for implementation. Best practices, end-users and employee experiences are being considered on the process improvements.

Dr. Bowne noted a firm for the HR leadership search has been identified and the contract is under review. It is expected the search will begin in early November.

Rachel Haynes provided an update on a new Leadership and Supervisor training program. HR partnered with Staff Council to identify areas the training series and digital resource needed to address. A supervisor digital resource will launch by the end of October. The new supervisor training series has begun and includes four modules that will rotate throughout the year.

Based on feedback from key leaders and end-users, HR has updated their page at jccc.edu for an easy reference of who to contact in HR and legal notices on one page. HR's InfoHub pages are being improved, a New Employee Onboarding Online Resource page has been launched and an improved in-person new staff orientation has begun. The Tuition Reduction form moved online for more timely processing. HR worked with

campus services and added one lactation room. JCCC now offers three lactation rooms that are now updated with supplies and are more comfortable spaces.

The next Employee Engagement and Development Committee meeting is scheduled for Wednesday, November 1 in WCMT Room 111.

EMPLOYMENT ENGAGEMENT AND DEVELOPMENT COMMITTEE
Working Agenda
2023

HR-1 Review and Update Personnel Policies

HR-2 Monitor Employee Benefit Programs

HR-3 Monitor Compensation Planning

HR-4 Monitor HR and Employee Engagement Strategies and Initiatives

HR-5 Monitor and Discuss Collective Bargaining Initiatives

Inclusion & Belonging Committee MINUTES
October 4th, 2023

The Inclusion and Belonging Committee met at 9:49 a.m. on Wednesday, October 4th, 2023, in the Welding, Construction, Machining Technology building RM 111. Those present were Trustees Dawn Rattan and Laura Smith-Everett; staff Dr. Andy Bowne, Kelsey Nazar, Dr. Mickey McCloud, Rachel Lierz, and Marquis Harris.

I&B 1 Monitor inclusion and belonging strategies and initiatives: +Monitor Inclusion & Belonging Strategic Measures and Initiatives

Recommendation Inclusion & Belonging Committee, Marquis Harris, Executive Director, Inclusion & Belonging

RECOMMENDATION:

It is the recommendation of the Inclusion and Belonging committee, that the Board of Trustees accept the recommendation of the college administration to no longer have a stand-alone Inclusion & Belonging committee as of January 1, 2024, and in turn update the working agendas of the Student Success, Employee Engagement, and Management & Finance committees to include item:

+ Monitor Inclusion & Belonging Strategic Measures and Initiatives

Marquis Harris, Executive Director for Inclusion & Belonging, gave a recommendation to no longer have the stand-alone Inclusion & Belonging committee as of January 1, 2024, and update all working agendas for other committees to include an action item to monitor Inclusion & Belonging Strategic Measures and Initiatives. This recommendation was based upon the past several months of assessing the current structures in place that support DEI Strategic initiatives. Additionally, it would allow for the simplification of Inclusion & Belonging efforts now that there is an official office in place.

The next Inclusion & Belonging Committee Meeting is scheduled for Wednesday, November 1st, 2023, at 11:00 a.m. in the WCMT building RM 111.

INCLUSION AND BELONGING COMMITTEE
Working Agenda
2023

- IB-1 Monitor inclusion and belonging strategies and initiates.
- IB-2 Monitor Benchmarking and Metrics

MANAGEMENT AND FINANCE COMMITTEE

Minutes

October 4, 2023

The Management and Finance Committee met at 8:30 AM on Wednesday, October 4, 2023, in WCMT 111. Those present were Trustees Greg Musil and Mark Hamill (via phone); staff: Andy Bowne, Rob Caffey, Don Campbell, Jim Feikert, Joy Ginsburg, Tom Hall, Rachel Lierz, Mickey McCloud, Phil Mein, Caitlin Murphy, Janelle Vogler, and Linda Nelson, recorder.

JCCC Foundation Annual Report

Joy Ginsburg, Executive Director, JCCC Foundation provided a report on the JCCC Foundation Fiscal Year 2023 finances, program support, and fundraising activities. Fiscal 2023 was strong for the Foundation, with increases in total assets, revenue, and endowment. Joy also highlighted new events including Wild Life and Sips & Scholarships. This year's Some Enchanted Evening gala will be held on Saturday, November 11.

Information Technology Report

Phil Mein, Executive Director, IT Security, presented an update on JCCC IT security. Included in his report was information on October cybersecurity awareness month activities, phishing trends and single sign-on cutover project.

Don Campbell, Director, Project Management Office provided a report on how the PMO supports various projects across campus. These included classroom and student space renovations, SPACES scheduling software rollout and the planned phone system replacement.

Budget Calendar FY 2024-25

Janelle Vogler, Financial Services/CFO presented the budget calendar for Fiscal Year 2024-25. At the December 6, 2023, Management and Finance meeting, the Committee will review proposed budget guidelines for FY25. Recommendation for approval of the FY25 budget guidelines will be brought to the Board at the December 14, 2023, meeting.

Capital Acquisitions and Improvements: Progress Report

Tom Hall, Associate Vice President, Campus Services and Facility Planning, provided the committee with an update on facilities projects from the capital acquisitions and improvements matrix. He also provided a summary of progress on the GEB 1st floor renovation and the CDL Driving Range project.

Procurement Reports and Recommendations

Jim Feikert, Executive Director, Procurement Services reviewed two Bid/RFP recommendations.

BIDS & AWARDS: \$150,000+ **OCTOBER 2023 MANAGEMENT & FINANCE COMMITTEE**

| | |
|------------------------|------------------------------------------------------------------------------------------|
| Bid: | 24-008 Canon ImagePress V1350 Color Production Digital Press Printer |
| Fund: | 0201 General |
| Vendors Notified: | 182 |
| Total Contract Period: | 10/27/23 - 10/26/29 (Base Year, 4 Renewal Options) |
| Award Justification: | Request for Bid (RFB); Most responsive, responsible bidder according to the RFB criteria |
| Description: | For a Canon ImagePress V1350 color printer, printing charges, and maintenance agreement. |

Evaluation Committee

1. Duane Quillen: Printing Services Manager
2. Julie Lombard-Williamson: Senior Buyer, Procurement Services

Bid Amounts: First Year / Multiyear Total (if applicable)

1. **SumnerOne: \$402,231* / \$821,689***
2. Canon Solutions: not priced as requested
3. Xerox: not priced as requested
4. Konica Minolta: not priced as requested

*Pricing includes estimated printing costs for the year; annual volume of prints will vary.

Management and Finance Committee Recommendation

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the proposal from SumnerOne for a base year of \$402,231 and a total estimated expenditure of \$821,689, throughout the renewal options.

Bid: 24-009 CLB Fire Sprinkler Replacement

Fund: 7111 Capital Outlay
Vendors Notified: 80
Contract Period: Project Completion
Award Justification: Request for Bid (RFB); Low Bid
Description: For the replacement of the fire sprinkler system (not replaced in the recent renovation) in the Classroom Laboratory Building (CLB). To minimize interference with JCCC’s ongoing classes in CLB, most of this project requires night work.

Evaluation Committee

1. Brett Edwards: Director, Campus Services & Energy Management
2. Tom Hall: Associate Vice President, Campus Services/Facilities Planning
3. Larry Allen: Senior Buyer, Procurement Services
4. Ryan Johnson: Maintenance Supervisor

Bid Amounts: First Year / Multiyear Total (if applicable)

1. Ranger Fire Inc: \$818,100
2. Jayhawk Fire Sprinkler Co Inc: \$2,140,460
3. 24-7 Fire Protection LLC: Retracted bid

Management and Finance Committee Recommendation

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the bid from Ranger Fire Inc. for CLB Fire Sprinkler Replacement, in the amount of \$818,100 with an additional 10% contingency of \$81,810 to allow for possible unforeseen costs, for a total amount of \$899,910.

Informational Items

Informational reports of Bid/RFP summary, Cooperative Bids and Single Source purchases were provided in the Management and Finance meeting materials.

The next Management and Finance Committee meeting is scheduled for Wednesday, November 1, at 8:30 AM in WCMT Room 111.

MANAGEMENT AND FINANCE COMMITTEE
Working Agenda
2023

- MF-1 Review and Update Policies as Needed
- MF-2 Guide Budget Development
- Proposed Budget Calendar
 - Preliminary Budget Guidelines
 - Management Budget Adoption
 - Legal Budget Publications
 - Legal Budget Adoption
 - Budget Updates as Needed
- MF-3 Stewardship of College Finances
- Financial Ratio Analysis
- MF-4 Monitor Facilities
- Capital Infrastructure Inventory and One, Five and Ten-Year Replacement Plan
 - Review and Recommend Financial Plans for Capital Improvements
- MF-5 Monitor Business Services
- Procurement Reports and Recommendations
- MF-6 Monitor Information Services
- Information Technology Reports
- MF-7 Mission Continuity and Risk Management
- MF-8 Other Items and Reports
- Compliance Program
 - Continuing Education and Workforce Development
 - Institutional Advancement
 - Other Activities and Programs
 - Other Agreements
 - Sustainability Initiatives

Student Success Committee Board Report

October 4, 2023

The Student Success Committee met at 10:30 a.m. on Wednesday, October 4, 2023, in WCMT 111.

GED/EDL Program Update

Leslie Dykstra provided an overview of the JCAE program goals which include helping students earn their GED, learn to speak English, and set and achieve their life and career goals. The program's six locations serve 1,400 students annually from seventy plus countries, who speak more than thirty languages and range in age from sixteen to seventy. JCAE provides holistic support for students through a needs assessment, removing barriers to success, coaching, volunteers, access to scholarship and other financial aid support and collaborative efforts with community agencies. JCAE has 21-25% of Kansas enrollment and the highest percentage of GED graduates. Dykstra emphasized that despite the program's successes and the recent increase in enrollment, there is still an unmet need in Johnson County and growth potential for the program.

Cosmetology Recommendations

Mickey McCloud reminded committee members of the overview of the Cosmetology program presented at the September meeting. As requested, he provided additional cost estimates, both recurring and one-time outlays, to relocate the program to the campus.

RECOMMENDATION:

It is the recommendation of the Student Success Committee that the Board of Trustees accept the recommendation of the college administration to sunset the Cosmetology, Nail Technology and Esthetics programs.

Gurbhushan Singh
VP Academic Affairs/CAO

L. Michael McCloud
EVP/Provost

Andrew W. Bowne
President

The next Student Success Committee meeting is scheduled for Wednesday, November 1, 2023, at 10:00 a.m. in WCMT 111.

STUDENT SUCCESS COMMITTEE
Working Agenda
2023

- SS1 Review and update policies as needed
- SS2 Monitor student engagement processes
- Academic and student success activities
 - Education planning and development initiatives
 - Updates on academic programs
 - Updates on Strategies and Initiatives
- SS3 Monitor learning outcomes
- Program review and assessment practices
 - Curriculum and program additions and modifications
 - Affiliation, cooperation, articulation, reverse transfer and other agreements, policies, and procedures
 - Updates on Strategies and Initiatives
- SS4 Monitor faculty development
- Professional development programs
 - Professor emeritus and senior scholar status
 - Sabbatical appointments
 - Updates on Strategies and Initiatives
- SS5 Monitor student development
- Student life, leadership, and development activities
 - Updates on Strategies and Initiatives
- SS6 Monitor statewide educational issues
- Credit/non-credit JCCC partnerships
 - Kansas Board of Regents/Post -Secondary Technical Education Authority actions
 - KACCT
- SS7 Highlight technical support for learning activities
- SS8 Monitor non-credit educational activities
- SS9 Review accreditation/student success activities

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

October 12, 2023

TREASURER'S REPORT

REPORT:

The following pages contain the Treasurer's Report for the month ended August 31, 2023.

An ad valorem tax distribution of \$12.8 million was received from Johnson County in September and will be reflected in next month's report.

Expenditures of the primary operating funds are within approved budgetary limits.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of August 2023, subject to audit.

Janelle Vogler
Vice President and Chief Financial Officer

Rachel Lierz
Executive Vice President, Finance &
Administrative Services

Andrew W. Bowne
President

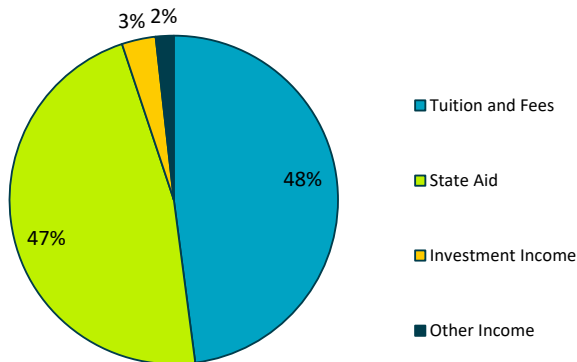
**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
AUGUST 31, 2023
16.7% OF FISCAL YEAR EXPIRED
GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS**

| | ADOPTED BUDGET 2023-2024 | ACTIVITY THIS MONTH 2023-2024 | ACTIVITY YEAR TO DATE 2023-2024 | YTD AS % OF BUDGET | PRIOR YEAR ACTIVITY TO DATE |
|-----------------------------|--------------------------------|-------------------------------------|---------------------------------------|--------------------------|-----------------------------------|
| GENERAL/PTE FUNDS | | | | | |
| Ad Valorem (Property Taxes) | \$ 121,189,898 | \$ - | \$ - | 0% | \$ - |
| Tuition and Fees | 26,663,775 | 4,261,515 | 13,095,188 | 49% | 12,768,989 |
| State Aid | 26,448,697 | 12,846,076 | 12,846,076 | 49% | 13,258,779 |
| Investment Income | 1,000,000 | 472,508 | 913,139 | 91% | 247,270 |
| Other Income | 3,668,569 | 292,630 | 483,490 | 13% | 361,296 |
| TOTAL REVENUE | \$ 178,970,939 | \$ 17,872,729 | \$ 27,337,893 | 15% | \$ 26,636,334 |
| Salaries and Benefits | \$ 138,400,933 | \$ 8,506,374 | \$ 15,341,379 | 11% | \$ 14,384,263 |
| Current Operating | 32,354,540 | 4,068,616 | 6,303,484 | 19% | 5,533,161 |
| Capital | 4,281,145 | 105,978 | 110,413 | 3% | 213,398 |
| Debt Service | 3,689,738 | - | - | 0% | - |
| TOTAL EXPENSES | \$ 178,726,356 | \$ 12,680,968 | \$ 21,755,277 | 12% | \$ 20,130,823 |

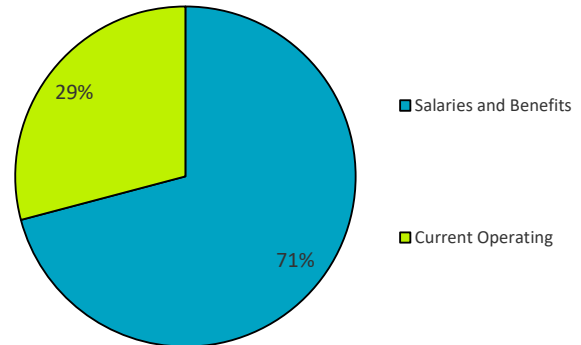
Unencumbered Cash Rollforward:

| | | | |
|-------------------------------|--|-----------------------|-----------------------|
| Beginning Balance | | \$ 122,900,118 | \$ 117,046,418 |
| Revenues Over Expenses | | 5,582,617 | 6,505,512 |
| Encumbrances & Other Activity | | (15,759,005) | (13,041,022) |
| Ending Balance | | <u>\$ 112,723,730</u> | <u>\$ 110,510,907</u> |

Actual YTD Revenues by Source



Actual YTD Expenses by Source



Two pie charts depict the sources of the actual year-to-date revenue and actual year-to-date expenses on the General Fund as a percentage of their respective totals. These charts are based on the Activity Year to Date 2023-2024 numbers.

The largest source of revenue this year to date is tuition and fees (48%), followed by state aid (47%), investment income (3%) and other income (2%). The largest source of expenses this year to date is salary and benefits (71%) followed by current operating (29%).



JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
AUGUST 31, 2023
16.7% OF FISCAL YEAR EXPIRED
GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS
EXPENDITURE DETAIL BY NATURAL CLASSIFICATION

| | ADJUSTED BUDGET 2023-2024 | ACTIVITY THIS MONTH 2023-2024 | ACTIVITY YEAR TO DATE 2023-2024 | YTD AS % OF BUDGET | PRIOR YEAR ACTIVITY TO DATE | YTD CHANGE FROM PRIOR YEAR |
|-------------------------------------|---------------------------------|-------------------------------------|---------------------------------------|--------------------------|-----------------------------------|----------------------------------|
| Salaries | \$ 98,876,977 | \$ 5,680,920 | \$ 10,996,441 | 11% | \$ 10,563,862 | 4% |
| Benefits | 39,523,956 | 2,825,454 | 4,344,938 | 11% | 3,820,401 | 14% |
| Event Officials | 72,760 | 20,041 | 20,041 | 28% | 16,750 | 20% |
| Legal Services | 150,000 | (17,324) | - | 0% | 17,921 | -100% |
| Audit Services | 93,745 | - | - | 0% | 1,600 | -100% |
| Collection Costs | 70,000 | 1,017 | 2,187 | 3% | 4,395 | -50% |
| Insurance, Property/Casualty & Rel | 1,056,070 | 126,383 | 759,472 | 72% | 498,702 | 52% |
| Contracted Services | 8,082,353 | 879,934 | 1,164,599 | 14% | 1,270,360 | -8% |
| SB 155 Shared Funding Payments | 380,000 | - | - | 0% | - | 0% |
| Overnight Travel | 1,028,189 | 45,676 | 85,165 | 8% | 82,535 | 3% |
| Travel - Accreditation | 10,000 | - | - | 0% | - | 0% |
| Staff Development Training & Travel | 399,550 | 38,046 | 42,711 | 11% | 63,749 | -33% |
| Faculty Continuing Ed Grants | 19,000 | 1,821 | 2,216 | 12% | 1,994 | 11% |
| Tuition Reimbursement | 550,000 | 13,119 | 17,376 | 3% | 15,261 | 14% |
| Same Day Travel | 110,722 | 10,505 | 13,081 | 12% | 6,031 | 117% |
| Supplies and Materials | 5,863,888 | 691,821 | 823,982 | 14% | 563,801 | 46% |
| Computer Software & Licenses | 4,806,461 | 986,555 | 1,476,884 | 31% | 1,038,703 | 42% |
| Technical Training | 100,140 | 6,229 | 10,574 | 11% | 7,371 | 43% |
| Applicant Travel | 15,000 | 1,038 | 1,038 | 7% | 1,951 | -47% |
| Recruiting Travel | 37,500 | 1,454 | 2,419 | 6% | 3,586 | -33% |
| Printing, Binding & Publications | 131,350 | 28,627 | 28,627 | 22% | 17,526 | 63% |
| Advertising and Promotions | 1,028,000 | 186,848 | 201,443 | 20% | 231,774 | -13% |
| Memberships | 396,429 | 33,826 | 146,604 | 37% | 143,931 | 2% |
| Accreditation Expenses | 72,880 | 21,419 | 24,119 | 33% | 17,680 | 36% |
| Bad Debt Expense | 130,000 | - | 65,000 | 50% | 260,000 | -75% |
| Electric | 2,970,000 | 257,153 | 516,234 | 17% | 497,296 | 4% |
| Water | 175,100 | 35,183 | 35,183 | 20% | 60,817 | -42% |
| Natural Gas | 82,400 | 3,696 | 3,696 | 4% | 2,819 | 31% |
| Telephone | 605,400 | 389,813 | 399,765 | 66% | 269,303 | 48% |
| Gasoline | 66,150 | 4,119 | 8,919 | 13% | 12,558 | -29% |
| Subscriptions | 502,798 | 78,103 | 187,040 | 37% | 162,314 | 15% |
| Rentals and Leases | 622,892 | 66,843 | 77,312 | 12% | 89,447 | -14% |
| Repairs and Maintenance | 703,913 | 43,207 | 46,182 | 7% | 89,148 | -48% |
| Freight | 123,000 | 4,558 | 4,831 | 4% | 6,343 | -24% |
| Special Events | 396,494 | 20,554 | 30,362 | 8% | 19,827 | 53% |
| Retirement Recognitions | 7,500 | 207 | 76 | 1% | 1,693 | -96% |
| Postage | 315,000 | 39,706 | 57,653 | 18% | 39,355 | 46% |
| Contingency | 600,000 | 30,558 | 30,558 | 5% | - | 100% |
| Remodeling and Renovations | 1,595,810 | - | 1,358 | 0% | 11,245 | -88% |
| Library Books | 85,000 | 6,911 | 9,989 | 12% | 12,241 | -18% |
| Furniture and Equipment | 2,418,753 | 99,067 | 99,067 | 4% | 164,949 | -40% |
| Art Acquisitions | 3,000 | - | - | 0% | - | 0% |
| Building Improvements | 68,055 | - | - | 0% | 24,963 | -100% |
| Land Improvements | - | - | - | 0% | - | 0% |
| Other Tax Assessments | - | - | - | 0% | - | 0% |
| Income Tax | 2,500 | - | - | 0% | - | 0% |
| Grants | 516,989 | - | 250 | 0% | 650 | -62% |
| Foster Care & Killed on Duty Grant | 80,000 | 17,882 | 17,882 | 22% | 15,969 | 12% |
| Federal SEOG Match | 90,894 | - | - | 0% | - | 0% |
| Principal Payments | 2,180,000 | - | - | 0% | - | 0% |
| Interest Payments | 1,508,238 | - | - | 0% | - | 0% |
| Fee Payments | 1,500 | - | - | 0% | - | 0% |
| TOTAL EXPENSES | \$ 178,726,356 | \$ 12,680,968 | \$ 21,755,277 | 12% | \$ 20,130,823 | 8% |



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
AUGUST 31, 2023
16.7% OF FISCAL YEAR EXPIRED
ADULT SUPPLEMENTARY EDUCATION & STUDENT ACTIVITY FUNDS**

| | ADOPTED BUDGET 2023-2024 | ACTIVITY THIS MONTH 2023-2024 | ACTIVITY YEAR TO DATE 2023-2024 | YTD AS % OF BUDGET | PRIOR YEAR ACTIVITY TO DATE |
|-----------------------------------------------|--------------------------------|-------------------------------------|---------------------------------------|--------------------------|-----------------------------------|
| ADULT SUPPLEMENTARY EDUCATION FUND | | | | | |
| Tuition and Fees | \$ 3,905,580 | \$ 351,165 | \$ 929,302 | 24% | \$ 772,825 |
| Investment Income | 20,000 | 8,145 | 15,341 | 77% | 5,043 |
| Other Income | 1,502,000 | 124,256 | 292,464 | 19% | 255,037 |
| TOTAL REVENUE | <u>\$ 5,427,580</u> | <u>\$ 483,566</u> | <u>\$ 1,237,107</u> | <u>23%</u> | <u>\$ 1,032,904</u> |
| Salaries and Benefits | \$ 3,388,475 | \$ 179,997 | \$ 397,606 | 12% | \$ 384,265 |
| Current Operating | 4,298,592 | 286,296 | 394,206 | 9% | 242,382 |
| Capital | 160,391 | - | - | 0% | 11,254 |
| TOTAL EXPENSES | <u>\$ 7,847,458</u> | <u>\$ 466,294</u> | <u>\$ 791,812</u> | <u>10%</u> | <u>\$ 637,901</u> |
| Unencumbered Cash Rollforward: | | | | | |
| Beginning Balance | | | \$ 1,372,323 | | \$ 2,208,861 |
| Revenues Over Expenses | | | 445,295 | | 395,003 |
| Encumbrances & Other Activity | | | (1,114,114) | | (613,201) |
| Ending Balance | | | <u>\$ 703,504</u> | | <u>\$ 1,990,663</u> |
| STUDENT ACTIVITY FUND | | | | | |
| Tuition and Fees | \$ 1,904,000 | \$ 332,721 | \$ 985,630 | 52% | \$ 954,198 |
| Investment Income | 18,000 | 7,548 | 13,693 | 76% | 3,888 |
| Other Income | 8,000 | 535 | 804 | 10% | 622 |
| TOTAL REVENUE | <u>\$ 1,930,000</u> | <u>\$ 340,804</u> | <u>\$ 1,000,128</u> | <u>52%</u> | <u>\$ 958,708</u> |
| Salaries and Benefits | \$ 445,273 | \$ 23,177 | \$ 32,475 | 7% | \$ 39,550 |
| Current Operating | 935,806 | 59,377 | 71,789 | 8% | 50,068 |
| Capital | - | - | - | 100% | - |
| Grants/Scholarships | 1,446,692 | 232 | 1,012 | 0% | 14,349 |
| TOTAL EXPENSES | <u>\$ 2,827,771</u> | <u>\$ 82,786</u> | <u>\$ 105,277</u> | <u>4%</u> | <u>\$ 103,966</u> |
| Unencumbered Cash Rollforward: | | | | | |
| Beginning Balance | | | \$ 1,214,099 | | \$ 1,478,536 |
| Revenues Over Expenses | | | 894,851 | | 854,742 |
| Encumbrances & Other Activity | | | (185,302) | | (131,890) |
| Ending Balance | | | <u>\$ 1,923,648</u> | | <u>\$ 2,201,388</u> |



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
AUGUST 31, 2023
16.7% OF FISCAL YEAR EXPIRED
OTHER FUNDS**

| | ADOPTED BUDGET 2023-2024 | ACTIVITY THIS MONTH 2023-2024 | ACTIVITY YEAR TO DATE 2023-2024 | YTD AS % OF BUDGET | PRIOR YEAR ACTIVITY TO DATE |
|------------------------------------------|--------------------------------|-------------------------------------|---------------------------------------|--------------------------|-----------------------------------|
| MOTORCYCLE DRIVER SAFETY FUND | | | | | |
| Tuition and Fees | \$ 160,000 | \$ 10,081 | \$ 40,525 | 25% | \$ 46,543 |
| Other Income | 40,000 | - | - | 0% | - |
| TOTAL REVENUE | \$ 200,000 | \$ 10,081 | \$ 40,525 | 20% | \$ 46,543 |
| Salaries and Benefits | \$ 115,500 | \$ 7,532 | \$ 16,720 | 14% | \$ 20,570 |
| Current Operating | 23,400 | 2,877 | 2,228 | 10% | 412 |
| Capital | 21,000 | - | - | 0% | - |
| TOTAL EXPENSES | \$ 159,900 | \$ 10,409 | \$ 18,948 | 12% | \$ 20,982 |
| Unencumbered Cash Rollforward: | | | | | |
| Beginning Balance | | | \$ 1,242,904 | | \$ 1,161,804 |
| Revenues Over Expenses | | | 21,577 | | 25,562 |
| Encumbrances & Other Activity | | | (1,811) | | (2,060) |
| Ending Balance | | | \$ 1,262,670 | | \$ 1,185,306 |
| TRUCK DRIVER TRAINING COURSE FUND | | | | | |
| Tuition and Fees | \$ 2,214,000 | \$ 92,582 | \$ 204,273 | 9% | \$ 148,521 |
| TOTAL REVENUE | \$ 2,214,000 | \$ 92,582 | \$ 204,273 | 9% | \$ 148,521 |
| Salaries and Benefits | \$ 1,032,567 | \$ 70,385 | \$ 134,837 | 13% | \$ 40,148 |
| Current Operating | 972,500 | 19,941 | 23,079 | 2% | 12,953 |
| Capital | 538,502 | - | - | 100% | - |
| TOTAL EXPENSES | \$ 2,543,569 | \$ 90,326 | \$ 157,915 | 6% | \$ 53,100 |
| Unencumbered Cash Rollforward: | | | | | |
| Beginning Balance | | | \$ 1,354,084 | | \$ 1,102,867 |
| Revenues Over Expenses | | | 46,358 | | 95,420 |
| Encumbrances & Other Activity | | | (275,174) | | 11,638 |
| Ending Balance | | | \$ 1,125,268 | | \$ 1,209,926 |
| SPECIAL ASSESSMENTS FUND | | | | | |
| Ad Valorem (Property Taxes) | \$ 317,491 | \$ - | \$ - | 0% | \$ - |
| Interest Income | - | 5,516 | 10,670 | 100% | 2,791 |
| TOTAL REVENUE | \$ 317,491 | \$ 5,516 | \$ 10,670 | 3% | \$ 2,791 |
| Current Operating | \$ 500,000 | \$ 10,911 | \$ 10,911 | 2% | \$ 2,275 |
| TOTAL EXPENSES | \$ 500,000 | \$ 10,911 | \$ 10,911 | 2% | \$ 2,275 |
| Unencumbered Cash Rollforward: | | | | | |
| Beginning Balance | | | \$ 1,547,334 | | \$ 1,584,726 |
| Revenues Over Expenses | | | (241) | | 516 |
| Encumbrances & Other Activity | | | (134,089) | | (17,725) |
| Ending Balance | | | \$ 1,413,004 | | \$ 1,567,517 |



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
AUGUST 31, 2023
16.7% OF FISCAL YEAR EXPIRED
AUXILIARY ENTERPRISE FUND - SCHEDULE 1**

| | ADOPTED BUDGET 2023-2024 | ACTIVITY THIS MONTH 2023-2024 | ACTIVITY YEAR TO DATE 2023-2024 | YTD AS % OF BUDGET | PRIOR YEAR ACTIVITY TO DATE |
|------------------------------------------|--------------------------------|-------------------------------------|---------------------------------------|--------------------------|-----------------------------------|
| REVENUES | | | | | |
| Cosmetology | \$ 9,000 | \$ - | \$ 768 | 9% | \$ 1,492 |
| Bookstore | 6,774,400 | 1,713,920 | 2,400,007 | 35% | 2,338,005 |
| Dining Services | 2,599,528 | 162,450 | 256,542 | 10% | 243,410 |
| Hiersteiner Center | - | - | - † | 0% | 135,029 |
| HVAC Auxiliary & Auto Technology Project | 2,000 | - | - | 0% | - |
| Dental Hygiene | 1,800 | 179 | 179 | 10% | 60 |
| Hospitality Management & Pastry Program | 60,000 | - | - | 0% | 1,366 |
| Campus Farm | 16,500 | 4,266 | 5,597 | 34% | 6,391 |
| Investment Income | 15,000 | 6,767 | 8,588 | 57% | 4,337 |
| TOTAL REVENUES | \$ 9,478,228 | \$ 1,887,581 | \$ 2,671,681 | 28% | \$ 2,730,091 |
| EXPENSES | | | | | |
| Cosmetology | \$ 9,500 | \$ - | \$ - | 0% | \$ 471 |
| Bookstore | 6,440,275 | 1,012,212 | 1,154,347 | 18% | 1,358,082 |
| Dining Services | 3,876,778 | 280,801 | 400,022 | 10% | 388,194 |
| Hiersteiner Center | - | 208 | - † | 0% | 223,404 |
| HVAC Auxiliary & Auto Technology Project | 2,000 | - | - | 0% | - |
| Dental Hygiene | 1,800 | 531 | 531 | 29% | - |
| Hospitality Management & Pastry Program | 65,000 | 6,922 | 7,165 | 11% | 6,390 |
| Campus Farm | 16,500 | 907 | 1,573 | 10% | 127 |
| SUBTOTAL | \$ 10,411,853 | \$ 1,301,580 | \$ 1,563,638 | 15% | \$ 1,976,667 |
| Other Auxiliary Services Expenses | | | | | |
| Auxiliary Construction | \$ 10,000 | \$ - | \$ - | 0% | \$ 640 |
| Director | 170,084 | 9,825 | 19,629 | 12% | - |
| Budget Reallocation Pool | 100,000 | - | - | 0% | - |
| TOTAL EXPENSES | \$ 10,691,937 | \$ 1,311,405 | \$ 1,583,268 | 15% | \$ 1,977,307 |
| Unencumbered Cash Rollforward: | | | | | |
| Beginning Balance | | | \$ 98,431 | | \$ 1,838,826 |
| Revenues Over Expenses | | | 1,088,413 | | 752,784 |
| Encumbrances & Other Activity | | | (88,054) | | (247,596) |
| Ending Balance | | | <u>\$ 1,098,790</u> | | <u>\$ 2,344,014</u> |

† Activity has been combined into General Fund in FY24.



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
AUGUST 31, 2023
16.7% OF FISCAL YEAR EXPIRED
AUXILIARY ENTERPRISE FUND - SCHEDULE 2**

| | 2023-2024 YEAR TO DATE NET | 2022-2023 YEAR TO DATE NET | NET CHANGE FROM PRIOR YR |
|------------------------------------------|----------------------------------|----------------------------------|--------------------------------|
| Cosmetology | \$ 768 | \$ 1,021 | \$ (252) |
| Bookstore | 1,245,660 | 979,923 | 265,736 |
| Dining Services | (143,480) | (144,784) | 1,304 |
| Hiersteiner Center | - † | (88,374) | 88,374 |
| HVAC Auxiliary & Auto Technology Project | - | - | - |
| Dental Hygiene | (352) | 60 | (412) |
| Hospitality Management & Pastry Program | (7,165) | (5,023) | (2,141) |
| Campus Farm | 4,023 | 6,265 | (2,241) |
| | <u>\$ 1,099,454</u> | <u>\$ 749,087</u> | <u>\$ 350,367</u> |

† Activity has been combined into General Fund in FY24.



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
AUGUST 31, 2023
16.7% OF FISCAL YEAR EXPIRED
PLANT & OTHER FUNDS**

| | ADOPTED BUDGET 2023-2024 | ACTIVITY THIS MONTH 2023-2024 | ACTIVITY YEAR TO DATE 2023-2024 | YTD AS % OF BUDGET | PRIOR YEAR ACTIVITY TO DATE |
|------------------------------------------------------------------------------|--------------------------------|-------------------------------------|---------------------------------------|--------------------------|-----------------------------------|
| REVENUE BOND DEBT SERVICE FUND | | | | | |
| Unencumbered Cash Rollforward: | | | | | |
| Balance Forward | \$ 1,470,207 | | \$ 1,470,207 | | \$ 1,730,697 |
| TOTAL REVENUE | 1,383,600 | \$ 238,653 | 706,970 | 51% | 683,347 |
| TOTAL EXPENSES | 1,706,650 | 530 | 530 | 0% | - |
| Encumbrances & Other Activity | | | | | - |
| Ending Balance | | | <u>\$ 2,176,647</u> | | <u>\$ 2,414,043</u> |
| INDUSTRIAL TRAINING CENTER (ITC) REPAIR AND REPLACEMENT RESERVE FUNDS | | | | | |
| Unencumbered Cash Rollforward: | | | | | |
| Balance Forward | \$ 429,760 | | \$ 429,760 | | \$ 296,501 |
| TOTAL REVENUE | - | \$ 12,498 | 24,997 | 100% | 24,997 |
| TOTAL EXPENSES | 250,000 | - | - | 0% | - |
| Encumbrances & Other Activity | | | | | - |
| Ending Balance | | | <u>\$ 454,757</u> | | <u>\$ 321,498</u> |
| CAPITAL OUTLAY | | | | | |
| Unencumbered Cash Rollforward: | | | | | |
| Balance Forward | \$ 8,962,713 | | \$ 8,962,713 | | \$ 6,930,271 |
| TOTAL REVENUE | 7,987,798 | \$ 42,426 | 83,240 | 1% | 21,721 |
| TOTAL EXPENSES | 7,303,500 | 124,248 | 124,829 | 2% | (151,304) |
| Encumbrances & Other Activity | | | <u>(1,507,610)</u> | | <u>(251,969)</u> |
| Ending Balance | | | <u>\$ 7,413,514</u> | | <u>\$ 6,851,326</u> |
| CAMPUS DEVELOPMENT FUND | | | | | |
| Unencumbered Cash Rollforward: | | | | | |
| Balance Forward | \$ 1,422,099 | | \$ 1,422,099 | | \$ 1,541,591 |
| TOTAL REVENUE | 824,160 | \$ 143,192 | 424,182 | 51% | 410,119 |
| TOTAL EXPENSES | 750,000 | - | - | 0% | 16,375 |
| Encumbrances & Other Activity | | | <u>(302,100)</u> | | <u>(17,977)</u> |
| Ending Balance | | | <u>\$ 1,544,181</u> | | <u>\$ 1,917,358</u> |
| PHASE 3 FACILITIES MASTER PLAN | | | | | |
| Unencumbered Cash Rollforward: | | | | | |
| Balance Forward | \$ 2,569,927 | | \$ 2,569,927 | | \$ 3,352,596 |
| TOTAL REVENUE | - | \$ - | - | 0% | - |
| TOTAL EXPENSES | 2,332,622 | 870,528 | 874,057 | 37% | - |
| Encumbrances & Other Activity | | | 733,576 | | 2,705,285 |
| Ending Balance | | | <u>\$ 2,429,447</u> | | <u>\$ 6,057,881</u> |
| ALL OTHER FUNDS | | | | | |
| Unencumbered Cash Rollforward: | | | | | |
| Balance Forward | \$ 1,673,170 | | \$ 1,673,170 | | \$ 4,894,423 |
| TOTAL REVENUE | 19,175,858 | \$ 1,737,453 | 3,978,953 | 21% | 1,472,265 |
| TOTAL EXPENSES | 17,028,644 | 570,437 | 728,893 | 4% | 733,336 |
| Encumbrances & Other Activity | | | <u>481,833</u> | | <u>(4,138,970)</u> |
| Ending Balance | | | <u>\$ 5,405,063</u> | | <u>\$ 1,494,382</u> |
| GRAND TOTAL ALL FUNDS | | | | | |
| Unencumbered Cash Rollforward: | | | | | |
| Balance Forward | \$ 146,257,169 | | \$ 146,257,169 | | \$ 145,168,117 |
| TOTAL REVENUE | 235,897,452 | \$ 22,822,243 | 37,720,547 | 16% | 36,399,914 |
| TOTAL EXPENSES | 240,082,004 | 18,775,580 | 29,065,437 | 12% | 26,269,073 |
| Encumbrances & Other Activity | | | <u>(15,238,055)</u> | | <u>(15,232,749)</u> |
| Ending Balance | | | <u>\$ 139,674,223</u> | | <u>\$ 140,066,209</u> |



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
AUGUST 31, 2023
16.7% OF FISCAL YEAR EXPIRED
INVESTMENTS**

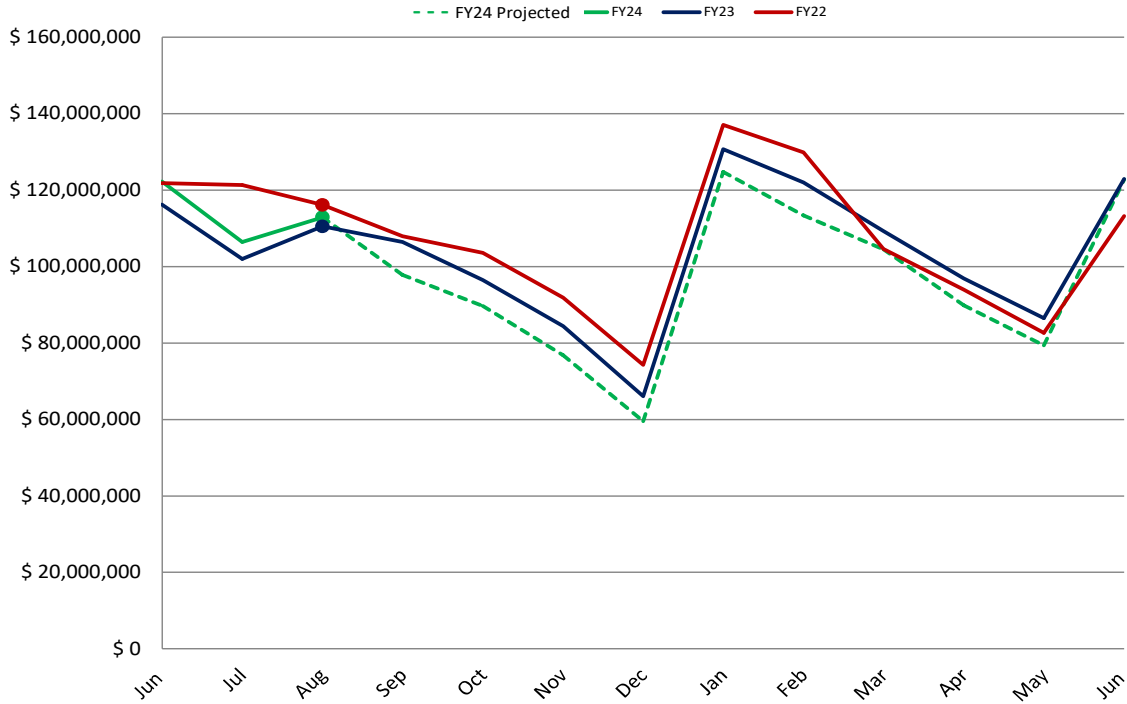
| DESCRIPTION | DATE PURCHASED | DATE OF CALL/MATURITY | YIELD RATE | MATURED THIS MONTH | CURRENT INVESTMENTS |
|---------------------------------------------|-------------------|--------------------------|---------------|-----------------------|------------------------|
| US TREASURY NOTES | 01/21/22 | 08/15/23 | 0.85% | \$ 5,000,000 | |
| US TREASURY NOTES | 01/23/23 | 08/31/23 | 4.50% | 5,000,000 | |
| US TREASURY NOTES | 01/21/22 | 09/15/23 | 0.88% | | \$ 5,000,000 |
| COMMERCE BANK | 03/23/23 | 09/21/23 | 4.40% | | 5,000,000 |
| US TREASURY NOTES | 01/23/23 | 09/30/23 | 4.54% | | 5,143,000 |
| US TREASURY NOTES | 01/21/22 | 10/15/23 | 0.91% | | 5,160,000 |
| COMMERCE BANK | 06/06/23 | 10/26/23 | 5.23% | | 3,000,000 |
| COMMERCE BANK | 04/17/23 | 10/27/23 | 4.59% | | 5,000,000 |
| US TREASURY NOTES | 01/23/23 | 10/31/23 | 4.52% | | 5,155,000 |
| US TREASURY NOTES | 01/31/22 | 11/15/23 | 1.03% | | 2,635,000 |
| US TREASURY NOTES | 02/14/22 | 11/15/23 | 1.20% | | 5,000,000 |
| COMMERCE BANK | 06/06/23 | 11/30/23 | 5.25% | | 3,000,000 |
| US TREASURY NOTES | 06/06/22 | 11/30/23 | 2.32% | | 3,150,000 |
| US TREASURY NOTES | 06/06/22 | 12/15/23 | 2.36% | | 3,150,000 |
| US TREASURY NOTES | 01/23/23 | 12/15/23 | 4.51% | | 8,530,000 |
| US TREASURY NOTES | 06/06/22 | 12/31/23 | 2.37% | | 3,150,000 |
| US TREASURY NOTES | 06/06/22 | 01/15/24 | 2.39% | | 3,150,000 |
| US TREASURY NOTES | 06/06/22 | 01/31/24 | 2.41% | | 3,150,000 |
| US TREASURY NOTES | 06/06/22 | 02/15/24 | 2.42% | | 3,150,000 |
| US TREASURY NOTES | 06/06/23 | 02/15/24 | 5.10% | | 3,023,000 |
| US TREASURY NOTES | 06/06/22 | 02/29/24 | 2.43% | | 3,150,000 |
| US TREASURY NOTES | 06/06/23 | 02/29/24 | 5.06% | | 3,066,000 |
| US TREASURY NOTES | 06/06/22 | 03/15/24 | 2.46% | | 3,150,000 |
| US TREASURY NOTES | 06/06/23 | 03/15/24 | 5.02% | | 6,220,000 |
| US TREASURY NOTES | 06/06/22 | 03/31/24 | 2.47% | | 3,150,000 |
| US TREASURY NOTES | 04/18/22 | 04/15/24 | 2.34% | | 5,200,000 |
| COMMERCE BANK | 05/10/23 | 04/26/24 | 4.70% | | 7,093,833 |
| US TREASURY NOTES | 06/06/22 | 04/30/24 | 2.50% | | 3,870,000 |
| US TREASURY NOTES | 06/06/22 | 05/15/24 | 2.53% | | 3,150,000 |
| US TREASURY NOTES | 06/06/22 | 05/31/24 | 2.55% | | 3,150,000 |
| US TREASURY NOTES | 06/06/23 | 05/31/24 | 5.02% | | 6,145,000 |
| US TREASURY NOTES | 08/15/22 | 06/30/24 | 3.05% | | 2,250,000 |
| US TREASURY NOTES | 06/06/23 | 06/30/24 | 4.98% | | 6,045,000 |
| US TREASURY NOTES | 06/06/23 | 07/15/24 | 4.93% | | 3,200,000 |
| US TREASURY NOTES | 06/15/23 | 07/15/24 | 4.95% | | 3,145,000 |
| US TREASURY NOTES | 08/15/23 | 08/08/24 | 4.80% | | 5,252,000 |
| US TREASURY NOTES | 08/31/23 | 08/08/24 | 4.93% | | 5,475,000 |
| US TREASURY NOTES | 06/15/23 | 11/30/24 | 4.75% | | 3,005,000 |
| US TREASURY NOTES | 07/17/23 | 04/30/25 | 2.88% | | 5,330,000 |
| US TREASURY NOTES | 06/15/23 | 06/15/25 | 4.44% | | 3,107,000 |
| US TREASURY NOTES | 07/20/23 | 06/30/25 | 2.75% | | 5,250,000 |
| | | | | | 163,949,833 |
| | TOTAL | | | | |
| Municipal Investment Pool: (MIP) Daily Rate | 08/01/23 | 08/31/23 | 4.02% | | 9,316,116 |
| | | | | | \$ 173,265,949 |
| | GRAND TOTAL | | | | |



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
AUGUST 31, 2023
16.7% OF FISCAL YEAR EXPIRED
CASH AND POOLED INVESTMENT ANALYSIS**

| FUND | BOOK BALANCE | OUTSTANDING COMMITMENTS | UNENCUMBERED BALANCE | PRIOR YEAR UNENCUMBERED BALANCE |
|------------------------------------------------|-----------------------|----------------------------|-------------------------|---------------------------------------|
| General & PTE Funds | \$ 135,951,113 | \$ 23,227,384 | \$ 112,723,730 | \$ 110,510,907 |
| Adult Supplementary Education Fund | 2,284,517 | 1,581,013 | 703,504 | 1,990,663 |
| Student Activity Fund | 2,117,022 | 193,374 | 1,923,648 | 2,201,388 |
| Motorcycle Driver Safety Fund | 1,265,412 | 2,741 | 1,262,670 | 1,185,306 |
| Truck Driver Training Fund | 1,409,907 | 284,638 | 1,125,268 | 1,209,926 |
| Auxiliary Enterprise Funds | 1,897,880 | 799,090 | 1,098,790 | 2,344,014 |
| Revenue Bond Debt Service Fund | 2,210,764 | 34,117 | 2,176,647 | 2,414,043 |
| COM & ITC Repair and Replacement Reserve Funds | 454,757 | - | 454,757 | 321,498 |
| Capital Outlay Funds | 11,899,114 | 4,485,600 | 7,413,514 | 6,851,326 |
| Campus Development Fund | 2,670,400 | 1,126,219 | 1,544,181 | 1,917,358 |
| Phase 3 Facilities Master Plan | 6,527,738 | 4,098,291 | 2,429,447 | 6,057,881 |
| Special Assessments Fund | 1,547,093 | 134,089 | 1,413,004 | 1,567,517 |
| All Other Funds | 8,621,348 | 3,216,285 | 5,405,063 | 1,494,382 |
| TOTAL | \$ 178,857,065 | \$ 39,182,841 | \$ 139,674,223 | \$ 140,066,209 |

**General/Post-Secondary Technical Education (PTE) Funds
Unencumbered Cash 3 Yr Monthly Trend**



The line chart shows the unencumbered cash balances in the General Fund throughout the year for the last three years. For July, the ending balances were approximately \$112.9 million for 2024, \$110.5 million for 2023, and \$116.2 million for 2022. The estimated fiscal year 2024 ending balance is \$123.1 million.



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
AUGUST 31, 2023
16.7% OF FISCAL YEAR EXPIRED
FOUNDATION**

| | ACTIVITY YEAR TO DATE AUGUST 31, 2023 | PRIOR YEAR ACTIVITY TO DATE | \$ | CHANGE | CHANGE % |
|-----------------------------------|---------------------------------------------|-----------------------------------|----|-----------|----------|
| FOUNDATION | | | | | |
| Contribution Income | \$ 318,246 | \$ 326,850 | | | |
| Event Revenue | 258,257 | 111,043 | | | |
| Investment Income | - | - | | | |
| Other Revenue | 42,079 | 10,171 | | | |
| TOTAL REVENUE | <u>\$ 618,582</u> | <u>\$ 448,064</u> | \$ | 170,518 | 38.1 % |
| Student Assistance | \$ - | \$ - | | | |
| Program Support | 32,649 | 33,145 | | | |
| Project Support | 1,160 | 998 | | | |
| Campus Support | 5,510 | 12,168 | | | |
| Programming Expenses | 15,601 | 38,550 | | | |
| General & Administrative Expenses | 40,069 | 22,413 | | | |
| TOTAL EXPENSES | <u>\$ 94,989</u> | <u>\$ 107,273</u> | \$ | (12,284) | (11.5) % |
| Balance Forward | \$ 45,955,637 | \$ 41,036,734 | | | |
| Revenues Over Expenses | 523,593 | 340,791 | | | |
| Ending Balance | <u>\$ 46,479,230</u> | <u>\$ 41,377,525</u> | \$ | 5,101,705 | 12.3 % |

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

October 6, 2023

CASH DISBURSEMENT SUMMARY

REPORT:

This Cash Disbursement Summary Report includes the weekly totals for accounts payable, tuition refunds, and financial aid disbursements. Supplement A to the October 26, 2023 board Packet includes the detailed individual disbursement information.

| <u>Date</u> | <u>Control Number</u> | | <u>Amount</u> |
|--------------------------------|-----------------------|------------|-----------------|
| Accounts Payable Disbursements | | | |
| 8/31/2023 | J0219763 | P-Card ACH | 70,881.89 |
| 9/01/2023 | 00716422 - 00716526 | AP | 600,809.09 |
| 9/01/2023 | !0046547 - !0046607 | ACH | 1,849,454.98 |
| 9/08/2023 | 00716527 - 00716625 | AP | 325,592.37 |
| 9/08/2023 | !0046608 - !0046660 | ACH | 3,412,877.72 |
| 9/08/2023 | J0219808 | P-Card ACH | 127,722.60 |
| 9/15/2023 | 00716626 - 00716732 | AP | 332,118.64 |
| 9/15/2023 | !0046661 - !0046719 | ACH | 1,082,713.48 |
| 9/15/2023 | J0219871 | P-Card ACH | 95,803.81 |
| 9/22/2023 | 00716733 - 00716851 | AP | 648,481.20 |
| 9/22/2023 | !0046720 - !0046793 | ACH | 968,566.73 |
| 9/22/2023 | J0219940 | P-Card ACH | 102,396.65 |
| 9/26/2023 | W0000235 | WIRE | 1,627,164.95 |
| 9/29/2023 | 00716852 - 00716920 | AP | 395,198.34 |
| 9/29/2023 | !0046794 - !0046843 | ACH | 971,349.06 |
| 9/29/2023 | J0219959 | P-Card ACH | 96,631.53 |
| | | | \$12,707,763.04 |

Tuition Refunds and Financial Aid Disbursements

| | | |
|--------------------------|---------------------|------------------------|
| 9/01/2023 | 10191456 - 10191554 | 32,806.27 |
| 9/08/2023 | 10191555 - 10192366 | 1,090,515.27 |
| 9/15/2023 | 10192367 - 10192425 | 55,101.22 |
| 9/22/2023 | 10192426 - 10192497 | 58,532.06 |
| 9/29/2023 | 10192498 - 10192551 | 42,787.70 |
| 8/29/2023-9/30/2023 | Refund ACH | 5,084,444.77 |
| | | <hr/> |
| | | \$6,364,187.29 |
| | | <hr/> |
| Total Cash Disbursements | | <u>\$19,071,950.33</u> |

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of \$19,071,950.33.

Janelle Vogler
Vice President and Chief Financial Officer

Rachel Lierz
Executive Vice President
Finance & Administrative Services

Andrew W. Bowne
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

October 26, 2023

GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grants and contracts have been approved for funding.

1. Commercial Motor Vehicle (CMV) Operator Safety Training Grant
Funding Agency: U.S. Department of Transportation, Federal Motor Carrier Safety Administration
Purpose: To recruit and enroll in JCCC's CDL program 20 veterans and/or their family members.
Duration: September 1, 2023 – September 30, 2025
Grant Administrator: Nicholas Gonzalez
Amount Funded: \$139,980
JCCC Match: -0-
Applicant: JCCC
2. Carl Perkins Reserve Fund FY24 – Special Populations Support Grant
Funding Agency: U.S. Department of Education / Kansas Board of Regents
Purpose: To purchase supplies and textbooks to help students overcome financial barriers while in the Practical Nursing and Certified Nursing Aide programs.
Duration: September 15, 2023 – June 30, 2024
Grant Administrator: Christina Rudacille
Amount Funded: \$14,000
JCCC Match: - 0 -
Applicant: JCCC

The following grants have been submitted on behalf of the college.

1. FY 2023 Community Project Funding / Congressionally Directed Spending
Funding Agency: U.S. Department of Labor, Employment and Training Administration
Purpose: To enhance the existing Automated Engineer Technology and Welding/Metal Fabrication programs; to launch a new credit Machining &

Manufacturing Technology program and create new curriculum in Continuing Education.

Duration: 2 years

Grant Administrators: Gurbhushan Singh and Elisa Waldman

Amount Requested: \$1,095,000

JCCC Match: - 0 -

Applicant: JCCC

2. College and University Collection Care Grant

Funding Agency: Costume Society of America

Purpose: To purchase supplies to support proper storage of significant pieces donated to the JCCC Historical Fashion Collection.

Duration: January 15, 2024 – June 30, 2025

Grant Administrators: Britt Benjamin

Amount Requested: \$1,500

JCCC Match: - 0 -

Applicant: JCCC

3. Procurement Technical Assistance Center 2023 - Extension

Funding Agency: U.S. Department of Defense, Office of Naval Research

Purpose: To provide Procurement Technical Assistance (PTA) services to local business owners to grow their businesses via sales to the government. This is a two-month extension of the 2023 grant due to the change in the funder and grant period within the Department of Defense from the Defense Logistics Agency (Feb-Jan) to the Office of Naval Research (Apr-Mar).

Duration: February 1, 2024 – March 31, 2024

Grant Administrator: Keon Muldrow

Amount Requested: \$12,333 (JCCC sub-award amount)

JCCC Match: \$14,973 (cash and in-kind)

Applicant: Wichita State University

4. Procurement Technical Assistance Center 2024

Funding Agency: U.S. Department of Defense, Office of Naval Research

Purpose: To provide Procurement Technical Assistance (PTA) services to local business owners to grow their businesses via sales to the government.

Duration: April 1, 2024 – March 31, 2025

Grant Administrator: Keon Muldrow

Amount Requested: \$78,595 (JCCC sub-award amount)

JCCC Match: \$105,717 (cash and in-kind)

Applicant: Wichita State University

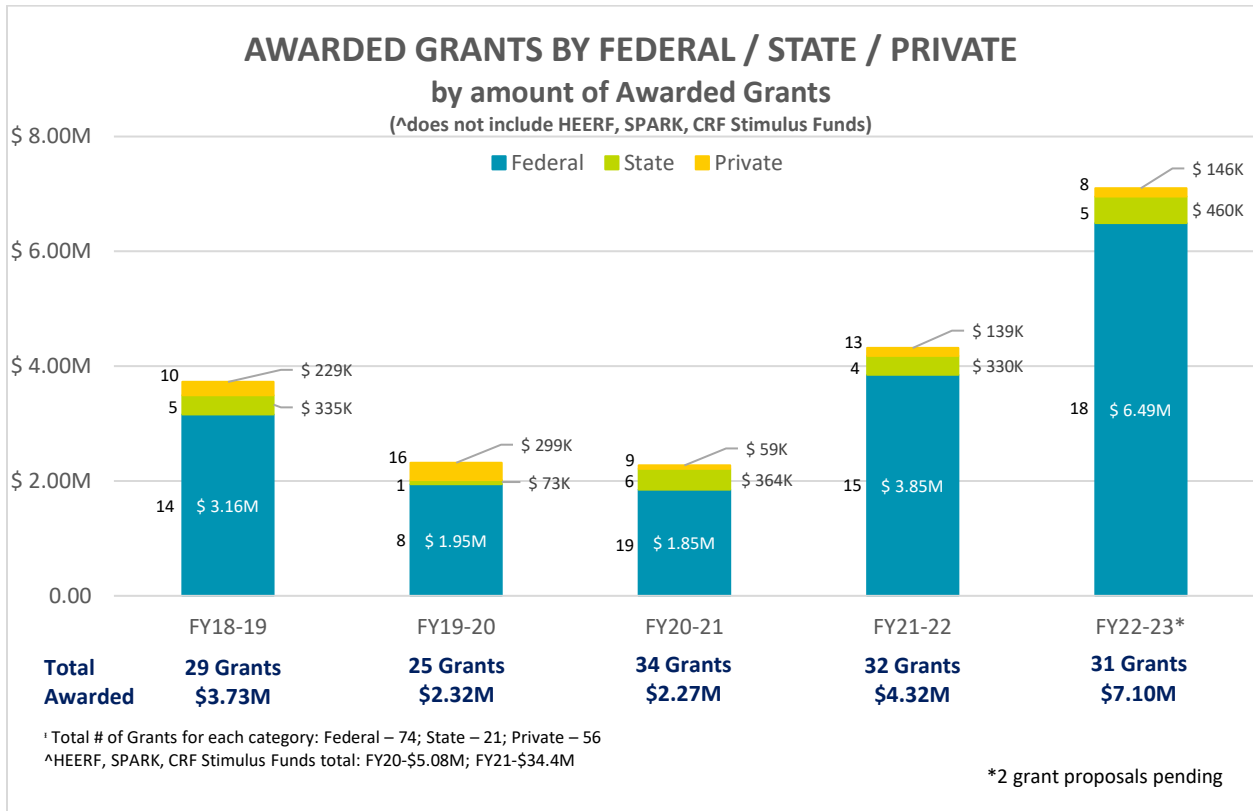
RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Katherine B. Allen
Vice President
College Advancement & Government Affairs

Andrew W. Bowne
President

The following charts reflect a 5-year summary of grant activity at JCCC through FY23.



Awarded Grants by Branch

(^does not include HEERF, SPARK, CRF Stimulus Funds)

| Fiscal Year | Academic Affairs | | Continuing Education | | Finance and Administrative Services | | Institutional Advancement | | Student Services | | Total Awarded | |
|--------------|------------------|---------------|----------------------|---------------|-------------------------------------|-----------------|---------------------------|-----------------|------------------|-----------------|---------------|----------------|
| | # of Grants | Amount | # of Grants | Amount | # of Grants | Amount | # of Grants | Amount | # of Grants | Amount | # of Grants | Amount |
| FY 18-19 | 12 | 1.9M | 9 | 1.2M | 1 | 10.0K | 5 | 175.0K | 2 | 467.6K | 29 | \$3.7M |
| FY 19-20 | 6 | 1.1M | 4 | 934.8K | 1 | 9.9K | 13 | 221.5K | 1 | 25.0K | 25 | \$2.3M |
| FY 20-21 | 9 | 881.5K | 11 | 1.3M | - | - | 10 | 115.5K | 4 | 22.1K | 34 | \$2.3M |
| FY 21-22 | 12 | 2.6M | 7 | 1.2M | 4 | 414.3K | 8 | 96.6K | 1 | 0~ | 32 | \$4.3M |
| FY 22-23* | 8 | 1.3M | 17 | 5.2M | - | 79.4K | 3 | 29.5K | 3 | 392.4K | 31 | \$7.1M |
| Total | 47 | \$7.8M | 48 | \$9.9M | 6 | \$513.6K | 39 | \$638.1K | 11 | \$907.2K | 151 | \$19.7M |

^HEERF, SPARK, CRF Stimulus Funds total: FY20-\$5.08M; FY21-\$34.4M

~CCRC Guided Pathways Summer Institute – no amount is specified, as funding is in the form of training.

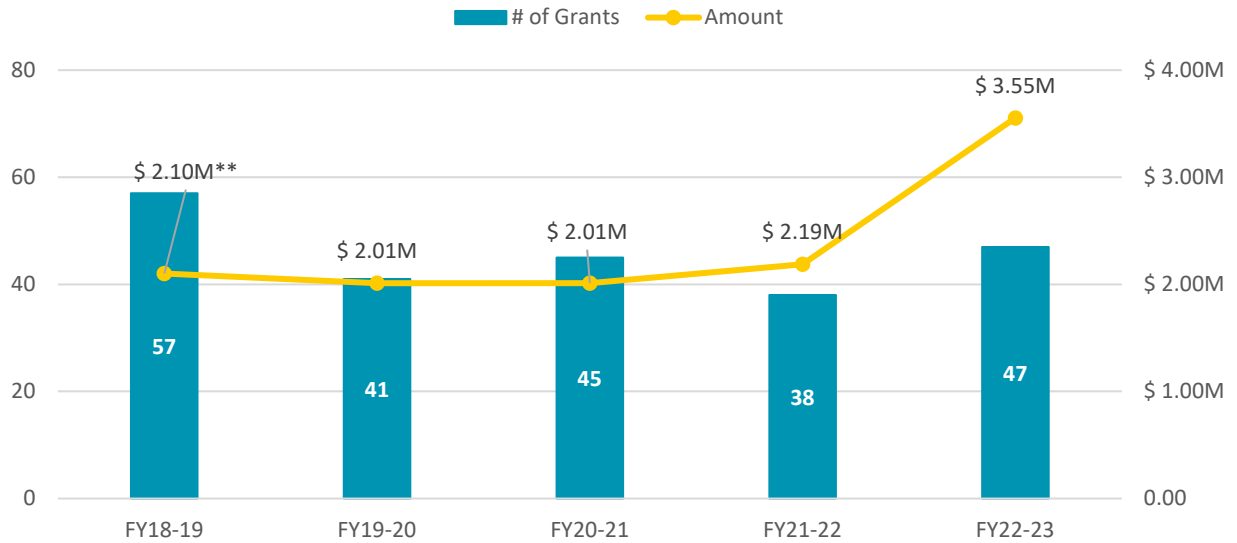
`Child Care Aware of Kansas Child Care Sustainability Grant Phase III – additional funding

*2 grant proposals pending

Active Grant Portfolio

by # of Active Grants*

*number of active grants being managed during a fiscal year - includes multi-year grants
(^does not include HEERF, SPARK, CRF Stimulus Funds)



**The decrease in FY18-19 is a result of the 4-year, \$2.5M DOL TAACCT grant ending
^HEERF, SPARK, CRF Stimulus Funds total: FY20-\$5.08M; FY21-\$34.4M

Source: JCCC Financial Services

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

October 26, 2023

CURRICULUM

REPORT:

New Courses, Effective Academic Year 2024-2025

- ELTE 211 Solar Electric Systems
- LAW 232 eDiscovery and Document Management

Course Modifications, Effective Academic Year 2024-2025

- BIOL 230 Microbiology
- BIOL 231 Microbiology Lab
- ELEC 186 CompTIA A+ Core 1
- ELTE 110 AC/DC Circuits
- ELTE 115 Print Reading
- ELTE 122 National Electrical Code I
- ELTE 125 Residential Wiring
- ELTE 175 Low Voltage Wiring
- ELTE 200 Commercial Wiring
- ELTE 202 Electrical Estimating
- ELTE 220 Heavy Commercial Wiring
- ELTE 222 National Electrical Code II
- ELTE 223 Electrical Certification Review
- ELTE 230 Industrial Wiring
- ELTE 250 Industrial Motor Applications
- ENGL 222 Advanced Composition
 - Title change Advanced Composition: The Art of the Essay
- FASH 124 Apparel Construction II
- FASH 127 Computer Aided Pattern Develop
 - Title change Advanced Patternmaking
- FASH 130 Fashion Illustration I
 - Title change Fashion Drawing
- FASH 131 Flat Pattern Development
- FASH 143 Tailoring
- FASH 150 Textiles
 - Title change Textiles for Fashion
- FASH 180 Draping
- FASH 190 Apparel Fit, Alterations and Analysis
- FASH 225 Store Planning

- FASH 255 Apparel Specification Technology
- FASH 270 Apparel Product Development
- LAW 134 Introduction to Legal Technology
- LAW 201 Advanced Legal Technology
- IT 224 Modern Desktop Administrator
 - Title change Microsoft 365 Administration
- RDG 127 College Reading Skills
 - Title change College Reading Strategies

Course Deactivations, Effective Academic Year 2024-2025

- ELTE 150 Solar Electric Systems
- RREL 110 Introduction Railroad Signal Systems
- RREL 112 Track Circuits and Systems
- RREL 114 Traffic Control, Switch Machines & Locks
- RREL 116 Interlocking, Classification, Crossings & Gates

Program Modifications, Effective Academic Year 2024-2025

- 2260-AAS Electrical Technology
- 3120-AAS Fashion Merchandising and Marketing
- 489A-CERT Paralegal Certificate
- 7200-CERT Visual Merchandising Certificate

Program Deactivation, Effective Academic Year 2024-2025

- 5300-CERT Railroad Signal Certificate

RECOMMENDATION:

The college administration recommends that the Board of Trustees approve the changes to the curriculum as indicated.

Gurbhushan Singh
Vice President Academic Affairs/CAO

Dr. Andrew W. Bowne
President
Chief Executive Officer

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

October 26, 2023

HUMAN RESOURCES

1. Retirements

JEFFREY BLODIG, Professor, Human Science, Academic Affairs, effective July 31, 2024.

KAREN REED, Administrative Assistant, Academic Affairs, effective March 29, 2024.

FRANK BOLFETA, Bookstore Course Material Buyer, Operations, effective October 31, 2023.

CRAIG CARMICHAEL, Tech Support Technician, Operations, effective October 31, 2023.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirements.

2. Separations

MOLLY HATESOHL, Assistant Registrar Museum, College Advancement & Government Affairs, effective October 27, 2023.

AMY KEATING, Administrative Assistant-Staff Development, Human Resources, effective October 10, 2023.

GLENDA LAND, Executive Assistant, Human Resources, effective November 10, 2023.

MACABE JOHNSON, Lead Groundskeeper, Operations, effective September 14, 2023.

KARINA MACIAS, Custodian, effective October 16, 2023.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

3. Professor/Counselor Emeritus Status

The Master Agreement between JCCC and the JCCC Faculty Association provides for a Professor/Counselor Emeritus program to recognize and reward a bargaining unit retiree for outstanding teaching, job performance and service to the college. The program provides an opportunity for the retiree to continue service to the college after retirement. In accordance with the procedures stipulated in the Master Agreement, the following individual has been selected for Professor/Counselor Emeritus status.

REBECCA ANDERSON
LYDIA CLINE
COLLEEN DUGGAN
RUSS HANNA
DEANA MILLER
BRADLEY REDBURN

Andrew W. Bowne
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

October 26, 2023

HUMAN RESOURCES ADDENDUM

1. Separations

COLLEEN CHANDLER, Vice President, Human Resources, effective October 27, 2023.

TAMBRA WISE, Director, Compensation, Benefits & HR Systems, Human Resources, effective October 27, 2023.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

Andrew W. Bowne
President